Information Technology

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Resolutions adopted by the Technical Management Board at its 21st meeting held on 22-23 January 2001

Technical Management Board resolution 1/2001

Ad hoc group on *Climate Change*

The Technical Management Board,

<u>noting</u> the progress of the work of the Ad hoc group on Climate Change,

<u>recalling</u> that the expected deliverables of the group are

- To establish and maintain an inventory of ISO standards relevant to climate change.

- To report and provide strategic advice to the Technical Management Board.

- To identify the potential application/adaptation of existing ISO standards to the implementation of the UNFCCC and any underlying legal and policy instruments (e.g. the Kyoto Protocol).

- To consider the need for any new work items within ISO which may facilitate the implementation of the UNFCCC and any underlying legal and policy instruments (e.g. the Kyoto Protocol).

<u>requests</u> the group to submit its final report comprising the above deliverables in time for review by the TMB at its June 2001 meeting for consideration of follow up in this important field,

<u>thanks</u> the group for the work done so far.

Technical Management Board resolution 2/2001

Ad hoc group on *Guide 71*

The Technical Management Board

<u>thanks</u> the ad hoc group *Standardization needs of older persons and people with disabilities* for the development of ISO/IEC Guide 71,

<u>notes</u> the request from the group that the TMB approve the development of sector-specific guides in addition to Guide 71,

<u>further notes</u> that CEN, CENELEC and ETSI have considered the need for the development of such documents,

<u>requests</u> the ad hoc group to provide information on the CEN, CENELEC and ETSI considerations as well as justification on the rationale for the development of sector-specific guides to the TMB for its next meeting in June 2001.

Technical Management Board resolution 3/2001

Technical committee Business Plans

The Technical Management Board,

<u>noting</u> the progress in the TC Business Plan initiative,

<u>thanks</u> the many committees which have submitted their Business Plans,

<u>approves</u> the extensions of the deadlines as requested by the ISO/TCs listed in document Annex 3 to TMB 9/2001 (MD),

<u>notes with concern</u> that a significant number of TCs have still not submitted their Business Plan,

<u>requests</u> that these committees submit their draft Business Plan by 30 April 2001,

<u>decides</u> that the committees failing to meet this deadline shall be reviewed at the June 2001 meeting of the TMB with consideration of a possible re-allocation of the secretariats concerned.

Technical Management Board resolution 4/2001

ISO/TC 191 Animal (mammal) traps

The Technical Management Board,

<u>decides</u> to place ISO/TC 191 *Animal (mammal) traps* (secretariat held by SCC, Canada) in stand-by.

Technical Management Board resolution 5/2001

Electronic balloting system

The Technical Management Board,

<u>congratulates</u> the Central Secretariat for the progress made with the introduction of an electronic document delivery and balloting system,

<u>requests</u> that additional information be provided to the member bodies, committee secretariats and chairpersons on requirements for DIS and FDIS submitted as PDF-files,

<u>notes</u> that further efforts have to be made to reach a higher coverage of DIS/FDIS submitted to the Central Secretariat as PDF-files,

supports the proposal by the Central Secretariat for an early termination of the parallel paper distribution of DIS and FDIS and

invites all ISO member bodies to inform the Central Secretariat about their preferred deadlines for the termination of paper distribution for their organization.

Technical Management Board resolution 6/2001

ISO privacy policy

The Technical Management Board,

noting that personal information is being used increasingly in IT networks and that such information needs to be adequately protected against disclosure and misuse,

approves the submission to Council the following as ISO's privacy policy:

1. The availability of contact details for individuals participating in ISO work shall be restricted on a need-to-know basis, i.e. principally for the member bodies for their representatives, to ISO committee secretariats, working group conveners and others holding positions which require that they provide communication to the individuals concerned.

2. The publication of membership rosters and lists of meeting attendees shall be restricted to the names of the individuals and to their affiliations (nominating member body, liaison organization etc.). They shall not contain contact details.

3. Individuals accepting to hold officer positions in ISO shall agree that their contact details be made available to formally accredited individuals in the groups over which they hold office.

Technical Management Board resolution 7/2001

ITSIG

The Technical Management Board,

nominates as its representatives to ITSIG:

Mr. Herman Schipper (NEN)
Mr. Peter Scheibli (SNV)
Mr. Ernst-Peter Ziethen (DIN)

and requests its secretariat to forward these nominations for formal appointment by Council.

Technical Management Board resolution 8/2001

Late work items

The Technical Management Board,

noting that the number of delayed work items has decreased significantly over the last years,

recognizing, however, that some work items are not moving for extensive time periods,

decides that work items which have not moved for three years or longer shall be cancelled automatically by the Central Secretariat,

requests the Central Secretariat to notify the responsible committee secretariats, chairs and responsible member body when a work item has not moved for two years.

Technical Management Board resolution 9/2001

Re-allocation criteria for TC and SC secretariats

The Technical Management Board,

agrees to apply the following criteria for the re-allocation of secretariats of ISO/TCs and SCs:

Main criteria:

1. Current involvement of the member body in the committee (holding of secretariats of SCs, P-memberships in the technical committee and any of its SCs)
2. The resources to be made available for the committee secretariat (person(s)/year) by the member body
3. A description of the experience of the nominated individuals in assuming committee secretariat duties
4. Involvement of relevant stakeholders in the country in the activities of the new committee (e.g. does the country have a relevant industrial strength in the field concerned?)
5. Type of country, i.e. developing country versus industrialized country. As a general principle, and if the criteria 1. to 4. are fulfilled by more than one candidate to a similar degree, preference shall generally be given to an offer from a developing country

In cases when more than one offer is received and if a decision between the offers from several member bodies cannot be reached on the main criteria, the Central Secretariat will make available information on the following secondary criteria to facilitate the choice:

Secondary criteria:

6. The total number of committee secretariats assumed by the member bodies
7. The number of committee secretariats assumed in the same field taking into account that an involvement in the management of committee secretariats in neighbouring fields may be an advantage and may facilitate the coordination between projects and planning activities of related committees
8. The performance of a member body in assuming secretariats in the same or related fields of ISO committees (e.g. failure rate in DIS/FDIS ballots, average progression of projects, average duration for returning revised texts after ballots etc.)

Technical Management Board resolution 10/2001

Re-allocation of ISO/TC 46

The Technical Management Board

<u>noting</u> the two offers from AFNOR (France) and ELOT (Greece) to assume the secretariat of ISO/TC 46 *Information and documentation,*

<u>allocates</u> the secretariat to AFNOR ,

<u>welcomes</u> AFNOR's intention to maintain SC 2, the secretariat of which lies with ELOT,

<u>and thanks</u> ELOT for its offer.

Technical Management Board resolution 11/2001

ISO/TC 125

The Technical Management Board

<u>noting</u> that ISO/TC 125 *Enclosures and conditions for testing* has been in stand-by and inactive for several years,

<u>disbands</u> this technical committee,

<u>assigns</u> the responsibility for the maintenance of the standards developed by TC 125 to the Central Secretariat on an interim basis, pending expressions of interest in their revision.

Technical Management Board resolution 12/2001

ISO/IEC JTC 1

The Technical Management Board

<u>noting</u> the proposal from ISO/IEC JTC 1 on modified rules for participation in WGs under SCs of JTC 1 which would allow corporate bodies to participate directly in JTC 1 WGs,

<u>considering</u> that an innovative approach is needed to re-position JTC 1 with respect to the ITC industry,

<u>requests</u> JTC 1 to reconsider the original proposals which proposed a more radical restructuring and to submit further proposals to the TMB for review,

in the meantime <u>concurs</u> that the current proposals essentially allow JTC 1 working groups to work as traditional working groups or in the workshop mode according to the rules agreed for ITAs,

<u>requests</u> its secretariat to convey the TMB's view to JTC 1, the IEC and the ISO Council.

Technical Management Board resolution 13/2001

Harmonization of deliverables

The Technical Management Board

<u>noting</u> the proposal from the Central Secretariat and the IEC Central Office on the harmonization of deliverables,

<u>endorses</u> the proposal in principle with the following suggestions:

- the designation "Industry Technical Agreement" be broadened to "International Workshop Agreement",
- Guides should be informative documents and not contain any normative requirements,

<u>requests</u> its Secretariat to review these suggestions with the IEC in order to reach agreement on the deliverables and their designations.

Technical Management Board resolution 14/2001

TAG 4

The Technical Management Board,

<u>noting</u> the proposal to appoint Dr. Erlich (ANSI) and Ms. Sattary (BSI) as co-chairs for TAG 4 *Metrology*,

<u>decides</u> to appoint them as alternating co-chairpersons,

<u>approves</u> this proposal for a trial period until the first meeting of the TMB in 2002 with a view to reconsidering the experiences gained,

<u>further decides</u> that the first meeting be chaired by Dr. Erlich,

<u>requests</u> TAG 4 to provide the scope and the objectives of its work in time for review by the TMB at its first meeting in 2002,

<u>requests</u> that TAG 4 assumes responsibility for appointing participants of ISO in the Joint Committee for Guides in Metrology (JCGM).